

Month	Day of week	Date	Time	Activity	Location	Contact to Register
August	Tues	08/04/20	2:00-3:00 PM	Tech Tuesday- Microsoft Word	Virtual	Laura, Makayla lgeorge@peopleworx.ca
August	Wed	08/05/20	11:00 A.M-12:00 P.M	Career Cruising	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Fri	08/07/20	11:00 A.M-12:00 P.M	Skills online	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Fri	08/07/20	10:00 A.M- 11:00 A.M	Virtual Job Fair	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Tues	08/11/20	2:00-3:00 PM	Tech Tuesday- Google Drive	Virtual	Laura, Makayla lgeorge@peopleworx.ca
August	Wed	08/12/20	11:00 A.M-12:00 P.M	Career Cruising	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Fri	08/14/20	11:00 A.M-12:00 P.M	Skills online	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Fri	08/28/20	10:00 A.M-11:00 A.M	Virtual Job Fair	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Fri	08/21/20	11:00 A.M-12:00 P.M	Skills online	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Wed	08/26/20	11:00 A.M-12:00 P.M	Career Cruising	Virtual	Kali, Ronda rspears@peopleworx.ca
August	Fri	08/28/20	11:00 A.M-12:00 P.M	Skills online	Virtual	Kali, Ronda rspears@peopleworx.ca

CAREER CRUISING - Not sure which career path is for you? Trying to decide college path to pursue? If so, this workshop on Career Cruising is for you! Career cruising is an Internet based career exploration and planning tool. It can be used to explore career and college options, as well as developing a career plan.

JOB SEARCH - Job searching online can be difficult at times. Our workshop will teach you how to use social media effectively to aid in your job search, as well as how networking can be beneficial. We understand that clients are unsure of how to search for jobs during this pandemic. Our workshop aims to help you through this process.

RESUME TIPS - Do you need assistance learning how to create an effective resume? This workshop will provide you with an understanding of how your skills and qualifications can be presented, as well as which resume format is the best fit for you.

NSW ORIENTATION - Are you interested in learning more about how Nova Scotia Works PeopleWorx- can help you with your future career goals? Come and join us for a 1-hour virtual networking session. In this information session, we will discuss the following services: job search strategies, skills enhancement, self-employment, employer support, etc.

TECH TUESDAY - Are you interested in becoming more proficient with technology as it becomes increasingly important in everyday life? On Tech Tuesdays, we will explore how to use different programs, such as Zoom, how to write an email, and much more.